

Passport Services

BUREAU OF CONSULAR AFFAIRS
U.S. DEPARTMENT OF STATE
WASHINGTON, D.C. 20524

NOTICE TO APPLICANT CONCERNING BIRTH RECORDS

The Federal Government does not maintain copies of birth records of persons born in the United States or its Territories. The State or Territory where the birth occurred maintains the record. On the back of this notice are the addresses of the Office of Vital Statistics for each State and Territory and the fees for certified copies of birth certificates. **The listed fees are subject to change.** For your convenience we have included telephone numbers for each office. You should contact the appropriate office for current fee information. Also, county or city birth registrars often can provide birth certificates. You may use the form below to request your birth certificate. **Do not mail to Passport Services.** Please note that some States, prior to release, may require the signature of the subject of the birth record or the parent or guardian if the subject is under 18 years of age.

----- PLEASE DETACH ALONG THIS LINE -----

PLEASE PRINT OR TYPE

TO: *(See reverse)*

FROM: *(Current name and address)*

I request a certified copy of my birth certificate
to establish birth in the United States.

(Signature)

1. THE NAME UNDER WHICH I WAS BORN IS

2. PLACE OF BIRTH *(City, town, county, and state)*

3. NAME OF HOSPITAL

4. DATE OF BIRTH

5. SEX

6. RACE

7. NAME OF FATHER

8. NAME OF MOTHER *(Include maiden name)*

9. ENCLOSED IS *(Do not send cash)*

Certified check for \$ _____ Money order for \$ _____

10. REMARKS

11. RETURN THIS FORM WITH BIRTH CERTIFICATE TO:

The fees listed below are for single copies only and are subject to change. While information is updated regularly, accuracy cannot be guaranteed. Current information may be obtained from the vital statistics office of the state or area in which the birth occurred. Phone and fax orders must be charged to a major credit card. Additional service charges may apply. Call first.

POB	ADDRESS	PHONE	FEE
AL	Vital Records, PO Box 5625, Montgomery, AL 36103-5625	(334) 206-5418	\$12
AK	Dept. of Health & Social Services, Bureau of Vital Statistics, PO Box 110675, Juneau, AK 99811-0675	(907) 465-3391 or 3392	\$10
ASM	Registrar of Vital Statistics, LBJ Hospital, Pago Pago, AS 96799	(684) 633-1222 x 214	\$ 5
AZ	State Dept. of Health, Vital Statistics, PO Box 3887, Phoenix, AZ 85030	(602) 255-3260	\$ 9
AR	Department of Health, Div. of Vital Records, 4815 West Markham St, Slot 44, Little Rock, AR 72205-3867	(501) 661-2236 or 2726	\$ 5
CA*	Office of Vital Records, 304 S Street, Sacramento, CA 95814-0241 *Must request LONG FORM certificate. Short form or abstracts are not acceptable for passport purposes. **LA County charges \$18.00. Other counties charge \$15 - \$16.	(916) 445-2684 FAX (800) 858-5553	\$12**
CZ	Panama Canal Commission, APO Miami, FL 34011 (For births before October 1, 1979)	(507) 272-7854	\$ 2
CO	Colorado Dept. of Health, Vital Records, 4300 Cherry Creek Drive S, Denver, CO 80246-1530	(303) 756-4464	\$15
CT	Connecticut temporarily cannot provide "STATE ISSUED" birth certificates. Call for instructions.	(860) 509-7897	\$15
DE	State Dept. of Health & Social Services, PO Box 637, Dover, DE 19903	(302) 739-4721	\$ 6
DC	Dept. of Human Services, Vital Records Division, 825 North Capital Street, NE, Washington, DC 20002	(202) 442-9009	\$18
FL	Office of Vital Statistics, PO Box 210, Jacksonville, FL 32231-0042	(904) 359-6900	\$ 9
GA	Dept. of Human Resources, Vital Records Services, 47 Trinity Ave. SW, Rm. 217H, Atlanta, GA 30334	(404) 656- 7450	\$10
GU	Dept. of Public Health & Social Services, PO Box 2816, Agana, GU 96932	(011) (671) 735-7263	\$ 5
HI	State Dept. of Health, Vital Statistics, PO Box 3378, Honolulu, HI 96801	(808) 586-4539	\$10
ID	Vital Statistics, PO Box 83720, Boise, ID 83720-0036	(208) 334-5988 or 5980	\$10
IL	Office of Vital Records, 605 W. Jefferson St., Springfield, IL 62702-5097	(217) 782-6553	\$15
IN	State Dept. of Health, Vital Statistics, PO Box 1964, Indianapolis, IN 46206-1964	(317) 633-0270 or 0701	\$ 6
IA	State Dept. of Health, Vital Statistics, 321 E 12 th , Des Moines, IA 50319-0075	(515) 281-4944	\$10
KS	Office of Vital Statistics, 900 SW Jackson, Topeka, KS 66612-9975	(785) 296-1400	\$10
KY	Cabinet for Health Services, Vital Statistics, 275 E. Main St., Frankfort, KY 40621-0001	(502) 564-4212	\$ 9
LA	Orders by regular mail: Office of Vital Records, PO Box 60630, New Orleans, LA 70160 Orders by expedited mail: Office of Vital Records, 325 Loyola Ave., New Orleans, LA 70112	(504) 568-5152 or 2561 FAX (504) 568-5391	\$15
ME	Vital Records, 221 State St., Station 11, Augusta, ME 04333	(207) 287-3184 or 3181	\$10
MD	Division of Vital Records, PO Box 68760, Baltimore, MD 21215-0020	(800) 832-3277 or (410) 764-3038[recording]	\$ 6
MA	Registrar of Vital Statistics, 150 Tremont St., Rm. B-3, Boston, MA 02210	(617) 727-0110	\$11
MI	Office of Vital & Health Statistics, PO Box 30195, 3423 N. Martin Luther King Blvd., Lansing, MI 48909	(517) 335-8656 or 8666	\$13
MN	Minnesota Dept. of Health, Section of Vital Records, PO Box 9441, Minneapolis, MN 55414	(612) 676-5120	\$14
MS	State Board of Health, Vital Statistics, PO Box 1700, Jackson, MS 39215	(601) 576-7981	\$12
MO	Dept. of Health, Bureau of Vital Records, PO Box 570, Jefferson City, MO 65102	(573) 751-6400 or 6387	\$10
MT	Montana Vital Records, PO Box 4210, Helena, MT 59604	(406) 444- 4228	\$10
NE	State Dept. of Health, Bureau of Vital Statistics, PO Box 95065, Lincoln, NE 68509-5065	(402) 471-2871	\$10
NV	Nevada Office of Vital Statistics, 505 E King St., Room 102, Carson City, NV 89701-4749	(702) 687-4480 or 4481	\$11
NH	Vital Records, 6 Hazen Dr, Concord NH 03301-6527	(603) 271-4654 or 4650	\$10
NJ	New Jersey Dept. of Health & Senior Services, Bureau of Vital Statistics, PO Box 370, Trenton, NJ 08625	(609) 292-4087 or (609) 633-2860	\$ 4
NM	New Mexico Vital Records, 1105 Saint Francis Dr., PO Box 26110, Santa Fe, NM 87502	(505) 827-2338	\$10
NY	New York State Dept. of Health, Vital Records Section, Empire State Plaza, Albany, NY 12237-1123	(518) 474-3077	\$15
NYC	New York City Dept. of Health, Office of Vital Records, 125 Worth St., Rm. 133, New York City, NY 10013	(212) 788-4520 FAX: (212) 962-6105	\$15
NC	Vital Records Section, PO Box 29537, Raleigh, NC 27626-0537	(919) 733-3526 or 3000	\$10
ND	Division of Vital Records, 600 E Blvd., Bismarck, ND 58505-0200	(701) 328-2360	\$ 7
NMI	Commonwealth Recorder, Superior Court, PO Box 307, Saipan, MP 96950	011 (670) 234-6404	\$10
OH	Bureau of Vital Statistics, OH Dept. of Health, PO Box 15098, Columbus, OH 43215-0098	(614) 466-2531	\$ 7
OK	Oklahoma State Dept. of Health, Vital Statistics, PO Box 53551, Oklahoma City, OK 73152	(405) 271-4040	\$ 5
OR	Oregon Vital Statistics, PO Box 14050, Portland, OR 97293-0050	(503) 731-4095 or 4108	\$15
PA	State Dept. of Health, Vital Records, PO Box 1528, New Castle, PA 16103	(724) 656-3100	\$ 4
PR	Dept. of Health, Vital Statistics, PO Box 9342, San Juan, PR 00908	(809) 728-7980	\$ 2
RI	Health Dept., Vital Records, 3 Capital Hill Rd., Rm. 101, Providence, RI 02908-5097	(401) 222-2811 or 2812	\$15
SC	Office of Vital Records & Public Health Statistics, 2600 Bull St., Columbia, SC 29201	(803) 898-3630[info only] (803) 868-3631 (cr. card)	\$12 \$17
SD	State Dept. of Health, Vital Records, 600 E. Capitol, Pierre, SD 57501-2736	(605) 773-4961	\$ 7
TN	Tennessee Vital Records, 421 5 th Ave. North, Central Services Bldg., 1 st Floor, Nashville, TN 37247-0450	(615) 741-1763	\$10
TX	State Dept. of Health, Bureau of Vital Statistics, PO Box 12040, Austin, TX 78711-2040	(512) 458-7111	\$11
UT	Utah State Dept. of Health, Bureau of Vital Records, Box 16700, Salt Lake City, UT 84116-0700	(801) 538-6105	\$12
VT	1988/ prior: General Svcs Center, Reference & Research Section, Drawer 33, Montpelier, VT 05633-7601 1989 to present: Dept. of Vital Records, Vermont Public Health, PO Box 70, Burlington, VT 05402	(802) 828-3286 (802) 863-7275	\$ 7
VA	Division of Vital Records, PO Box 1000, Richmond, VA 23208-1000	(804) 225-5000	\$ 8
USVI	St. Thomas: Dept. of Health-Vital Statistics, Knud Hansen Complex, Charlotte Amalie, St. Thomas, VI 00801 St. Croix: Bureau of Vital Statistics-Dept. of Health, 3500 Estate Richmond, Christiansted, St. Croix, VI 00820	(340) 774-1734 (340) 773-4050	\$15 \$15
WA	Center for Health Statistics, PO Box 9709, Olympia, WA 98507-9709	(360) 236-4300	\$13
WV	State Dept. of Health, Vital Statistics, Capital Complex, Bldg. 3, Rm. 516, Charleston, WV 25305	(304) 558-2931	\$ 5
WI	Vital Records, PO Box 309, Madison, WI 53701	(608) 266-1371 or 1372	\$12
WY	Vital Records Services, Hathaway Bldg., Cheyenne, WY 82002	(307) 777-7591	\$12